

Denver College Success Corporation Board Meeting

8-10 am.

Denver Preschool Program Offices

305 Park Ave WB Denver, Colorado 80204

July 17, 2019

Call to Order

Attendees:

Board Members: Steve Kurtz, Mark Goodman, Theresa Peña, Angela Cobian, Chris Herndon

Absent: Akasha Absher, John Kechriotis

Attorney: Trey Rogers

City Representatives: Dionne Williams, Charles Dukes, Stephanie Adams, Julie Snyder, Joelle Weinstein,

Public: Lorii Rabinowitz, Denver Scholarship Foundation; Rob McDaniel, MetrixIQ

Review/Approval of Minutes from May 9, 2019, June 12, 2019 & June 19, 2019

- AC motioned approval, MG 2nd, all approved

DCSC Board Member Reports:

Interim Director Search Process Update: Theresa Peña

- The hiring subcommittee has interviewed or is scheduled to interview (6) candidates through the July 19th and has 2nd round interviews scheduled for August 2nd with (3) candidates.
- The DCSC board has circulated the job description, has worked with two search firms who have shared with their candidates, and have shared with various networks for a wide distribution of the position.
- The subcommittee indicates that they believe the source pool has strong and diverse talent.
- No action required from the DCSC Board.

Mission & Vision Follow Up: Angela Cobian

- Angela will summarize the materials from the strategic planning session on July 10th into a DCSC board narrative that will inform:
- The hiring of the interim director
- The development of roles, goals and outcomes of the organization
- The outreach to partner organizations
- Angela will also contact members of the DCSC board for their input and update on the meeting.

- No action required from the DCSC Board.

Update on Contract with the City: Trey Rogers

- A meeting with DCSC, OCA and MetrixIQ and the City Attorney team is scheduled for July 22nd and all are hopeful that the final contract is near final DRAFT and will be resolved in the next two weeks. The outstanding issues are:
 - Resolution of data privacy and insurance requirements
 - Trey will provide red-line documents to the DCSC board prior to the meeting on July 10th for review and approval.
 - No action required from the DCSC Board.

DCSC Budget Update: (see DCSC Admin Budget)

- MG presented the DRAFT budget prepared by MetrixIQ which are \$511K for Year One, items that must still be updated in the budget include:
 - Marketing, database management, start-up costs and program evaluation
 - MetrixIQ is working on the program costs and sales and use forecast and will have DRAFT statements of both by the August 7th DCSC board meeting
 - No action required from the DCSC Board.

Presentations/Discussion:

- Stephanie Adams, Director of Budget and Management, discussed their role with the DCSC board.
- The Budget department will provide an annual proposed budget of sales use dollars allocated to DCSC every September and disbursement will be based on this allocation. DCSC will receive 1/12 of this allocation monthly the following calendar year and any true up, relative to actual receipt of sales tax will be negotiated the subsequent calendar year.
- Projections for the 2019 DCSC September appropriations were \$11.8M in September 2018 and have been revised to \$11.5M in the final November 2018 budget passed by City Council.
- Growth rates slowed at the end of 2018 and 2019 projections were revised from 5.5% to 3.0%.
- The current budget proposal for 2020 is \$12M for DCSC but will not be official until the budget has been sent to City Council for their approval in November 2019 for the 2020 City Budget appropriations.
- The primary role and relationship with the City Budget Department and DCSC is to ensure strong fiscal controls are in place as well as to ensure compliance oversight. The role of the department is to provide accurate financial analysis and disbursements to DCSC.
- Dionne Williams and Charles Dukes, Office of Children Affairs, discussed the role of their department with the DCSC board.
- The primary role of OCA is to have program oversight of DCSC relative to the ordinance requirements.
- OCA will serve as a consultant, an advisor and provide data on an as needed basis.
- OCA will not have a decision-making role in the work of the organization and the DCSC board.

Executive Session:

At 9:20 am a motion to go into executive session, per CRS24-6-402(3)(a)(v) for the purpose of the DCSC Board to meet with their lawyer to seek legal advice on negotiations with employees and receiving report on programs and instruction of negotiations was made by MB and 2nd by CH, all approved, motion passed.

At 9:50 am the motion to leave executive session was made by MG and 2nd by CH, all approved, motion passed.

New Business & Updates:

- Hold September 17th, late afternoon, for an informal get together of the DCSC Board and partners.

Next Meeting:

- Cancel July 24, 2019 and July 31, 2019 meetings
- August 7, 2019, DPP Offices, 8-10 am

Other Items: 1) Next Meeting Date August 7th.

Public Comment: none

Adjourn: meeting adjourned at 9:50 am